

Work authorization — local work contract (RN n°02)

Applicant's documents

- Passport** – ID page. Your passport must be valid for at least six months and contain at least 03 consecutive blank pages (excluding endorsements pages);
- RNM Cards** – just in case you had had registration in Brazil;
- Birth/Marriage Certificate apostilled*** – please make sure it contains the complete names of your parents;
- Duly filled Curriculum Vitae** – attached, you can find the template;
- Statement of Employment apostilled*** – attached, you can find the template;
- Non-criminal Records Certificate apostilled*** – from the country of your birth and where else you've lived in the past five years.
- Diploma of Qualification Degree apostilled***;

Documents of the Brazilian company

- Articles of Incorporation of Brazilian Company;**
- Corporate documentation**, including the Board of Directors's appointments (in the case that the Articles of Incorporation don't list the Legal Representative's name);
- Power of Attorney of the Company's Legal Representatives**, as well as confirmation of their names, if applicable;
- National Legal Entity Registration Card (CNPJ);**
- Number of Employees:**
 - Current number of Brazilian Employees;
 - Current number of Immigrants Employees;
- Job title and job description of Employee's position in Brazil;**
- The salary that the Employee will receive in Brazil** (split salary also)

Documents to register at Federal Police

- Passport and copy of all used pages;**
- Visa Application Form;**
- Proof of address** – water or electricity bill in your name. In case you don't have it, please let me know, so I can arrange alternatives and
- One photo 3x4** in color, white background, no dates, and face must be in evidence.

